



Position: Case Manager – Scatter Site Program
Location: Bronx, NY
Reports to: Program Director
Hours: Full-time, 40 hours per week, some evenings/weekends required

About Jericho Project

Jericho Project is a nationally-acclaimed nonprofit ending homelessness at its roots by enabling homeless individuals and families to attain quality housing, employment and mental and physical health services. The 34-year-old nonprofit serves over 2,500 individuals, including 700 veterans, annually. Jericho has been a key partner in New York City's initiative to end veterans' homelessness, and is leading bold, innovative strategies to do the same for families and young adults.

Our programs touch four cornerstones of a person's life: housing, employment, wellness and family stability. We create a culture of "moving on" through a foundation of housing and supportive services provided by expert program specialists and case managers.

We have over 400 units of supportive housing including 7 residences in the Bronx and Harlem, as well as scatter-site apartments throughout NYC. A new residence at Walton Avenue in the Bronx is under construction.

About the Position

The Case Manager will provide direct case management services and apartment visits. Case management services will include mental health and substance use assessments, developing and updating service plans, assistance with obtaining public assistance, Social Security benefits/entitlements and other publicly available resources that may be beneficial to tenant.

Coordinate and document clinical case management and psychosocial services while also documenting the overall effectiveness of the case management services provided. Case Managers will develop an Individual Service Plan and review the plan periodically for efficacy.

Collaborate with Workforce Opportunities Staff to assist tenant in developing and realizing employment related goals, where applicable in service planning.

Responsibilities:

- Implement groups with focus on life skills, education and support, relapse prevention and mental health counseling
- Complete referrals to medical, mental health and outside providers
- Ensure compliance with organizational and funder regulations and documentation
- Case management assessment and services will be informed by Motivational Interviewing and Harm Reduction approaches.
- Coordinate aftercare services and follow-up contacts for post-discharge updates
- Work with Property Management staff to assist tenant to meet terms of their lease including timely payment of rent and avoidance of any nuisance behaviors
- Conduct outreach and engagement including apartment visits and inspections.
- Participate in community development efforts such as Community Meetings and in establishing partnerships with other providers in the community.

Requirements:

- A Bachelor's degree in human services or related field.

- At least two years of experience working with individuals in with substance abuse history preferred.
- An understanding of working with homeless population.
- Familiarity with Harm Reduction Model and Motivational Interviewing.
- Must possess strong organizational, writing, communication and computer skills.
- Some relevant experience working with low-income or homeless populations.
- Candidate must be self-starters with the skills and energy to work within the community.
- Bilingual a plus.

Compensation:

Salary is commensurate with experience. Jericho Project offers a comprehensive benefits package.

How to Apply:

Interested applicants must submit a cover letter and with salary requirements to:

Human Resources Department

Jericho Project

Job Code: **Case Manager, Scatter Site Program**

245 W. 29th Street, Suite 902

New York, NY 10001

Fax 646.624.2301

careers@jerichoproject.org

No Phone Calls Please.

Jericho Project is an equal opportunity employer that does not discriminate in its hiring practices and, in order to build the strongest possible workforce, actively seeks a diverse applicant pool. www.jerichoproject.org