



**Position: Veteran Mentor (SSVF)**

Location: New York, NY

Reports to: Senior Outreach Coordinator

Hours: Full-time, 40 hours per week, some evenings/weekends required

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### **About Jericho Project**

Jericho Project is a nationally-acclaimed nonprofit ending homelessness at its roots by enabling homeless individuals and families to attain quality housing, employment and mental and physical health services. The 34-year-old nonprofit serves over 2,500 individuals, including 700 veterans, annually. Jericho has been a key partner in New York City's initiative to end veterans' homelessness, and is leading bold, innovative strategies to do the same for families and young adults.

Our programs touch four cornerstones of a person's life: housing, employment, wellness and family stability. We create a culture of "moving on" through a foundation of housing and supportive services provided by expert program specialists and case managers.

We have over 400 units of supportive housing including 7 residences in the Bronx and Harlem, as well as scatter-site apartments throughout NYC. A new residence at Walton Avenue in the Bronx is under construction.

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### **About the Position**

Jericho Project is seeking an enthusiastic and driven Veteran Mentor. This position will be responsible for engaging and interacting with all SSVF clients and providing extra support and guidance for outreach, housing stabilization, and service provision. This position will provide outreach of low-income veterans experiencing a housing crisis and will coordinate intakes and conduct intake assessments.

#### **Responsibilities:**

- Working with the clinical and workforce development staff to identify areas of need that the veteran may have and support and assist program participants in addressing the need.
- Accompany veterans to Housing Court, Section-8 briefing appointments, HRA office, VA medical centers or Vet centers, Social Security Office, housing inspections, lease signings, and apartment searches required.
- Work with the Veterans in regards to VA/military related issues as they arise and assist them in navigating those systems.
- Participate in groups and events held at the building or offsite and encourage and support Veteran's in their involvement in those activities.
- Collaborate with Senior Outreach Coordinator, Assistant Directors, and SSVF Program Director and staff for the continued development, motivation, and mentorship of program participants.
- Conduct outreach at local shelters, V.A. hospitals, community organizations, schools, housing courts, food pantries and other locations to identify low-income veteran families who are either homeless or at imminent risk of homelessness.
- Participate in coordinated outreach and other community initiatives to fulfill SSVF's mission of ending veteran homelessness including but not limited to Borden Avenue, Enhanced Diversion Team, and escorts at 301 Street Men's Shelter.
- Maintain an effective working relationship with external community partners and maintain steady communication and rapport with the program staff.

- Develop and maintain the community linkages necessary to facilitate referrals.
- Screen, interview, assess, and analyze veteran applicants for program eligibility. Communicate program eligibility and enrollment decision to Veteran applicants. Provide community referrals for veterans found to be ineligible.
- Participate in staff meetings and trainings.
- Actively assist and participate in all program activities and special events as needed.
- Maintain accurate and up-to-date client files for intakes performed.
- Carry out other duties ns assigned by Senior Outreach Coordinator and/or SSVF Program Director.

**Requirements:**

- A Bachelor's degree is preferred; AA degree with relevant experience and interest in the human services field considered.
- Must be a United States Veteran.
- CASAC credentials preferred.
- Experience working in homelessness, substance abuse, mental health and/or trauma settings preferred.
- An understanding of VA and other veteran organizations as well as knowledge of supportive housing is a plus.
- Candidates must be a self-starter with the skills and energy to work with high-need veterans in the community.
- Must possess strong organizational, writing and computer skills.
- Must have strong engagement and interpersonal skills.
- The successful applicant will have to complete a background check.

***\*\*Veterans are strongly encouraged to apply\*\****

**Compensation:**

Salary is commensurate with experience. Jericho Project offers a comprehensive benefits package.

**How to Apply:**

Interested applicants must submit a cover letter and with salary requirements to:

Human Resources Department  
 Jericho Project  
 Job Code: **Veteran Mentor**  
 245 W. 29<sup>th</sup> Street, Suite 902  
 New York, NY 10001  
 Fax 646.624.2301  
 careers@jerichoproject.org

**No Phone Calls Please.**

*Jericho Project is an equal opportunity employer that does not discriminate in its hiring practices and, in order to build the strongest possible workforce, actively seeks a diverse applicant pool. [www.jerichoproject.org](http://www.jerichoproject.org)*