



**Position:** Young Adult Peer Mentor, Walton  
**Location:** Bronx, NY; Travel throughout NYC required  
**Reports to:** Program Director, Walton House  
**Hours:** Full time, 40 hours/week, some nights and weekends

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### **About Jericho Project**

Jericho Project is a nationally-acclaimed nonprofit ending homelessness at its roots by enabling homeless individuals and families to attain quality housing, employment and mental and physical health services. The 36-year-old nonprofit serves over 2,500 individuals, including 700 veterans, annually. Jericho has been a key partner in New York City's initiative to end veterans' homelessness, and is leading bold, innovative strategies to do the same for families and young adults.

Our programs touch four cornerstones of a person's life: housing, employment, wellness and family stability. We create a culture of "moving on" through a foundation of housing and supportive services provided by expert program specialists and case managers.

We have over 550 units of supportive housing including 8 residences in the Bronx and Harlem, as well as scatter-site apartments throughout NYC.

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### **About the Position**

Jericho Project is seeking an enthusiastic and driven Young Adult Mentor. This candidate will provide services to young adults with an awareness of, sensitivity to, and respect for diversity of culture, ethnicity, gender identity, physical and mental abilities, sexual orientation, race, and spirituality or religion. This position will be responsible for engaging and interacting with all Walton House Young Adult clients and providing extra support and guidance for outreach, housing stabilization, and service provision. This position will provide outreach and intake and will organize recreational and social events.

### **Responsibilities:**

- Working with the clinical and workforce development staff to identify areas of need that the young adults may have and support and assist program participants in addressing the need.
- Accompany young adults (YAs) to Housing Court, Section-8 briefing appointments, HRA office, Social Security Office, and assist in apartment inspections as required.
- Work with the YAs to gain education/career oriented skills and assist in meeting their service plan goals.
- Participate in groups and events held at the building or offsite and encourage and support YA's in their involvement in those activities; run one regular group targeting the YA tenants.
- Spearhead the organization of recreational and social events for the buildings YA cohort and collaborate with Veteran Peer Mentor on ongoing events and event planning; at least one YA oriented event monthly and one inclusive event bi-monthly.
- Collaborate with Program Director, Assistant Director, Case Managers and Career Counselor for the continued development, motivation, and mentorship of program participants.

- Implement and track the use of DOHMH guidelines for food purchases/offerings when planning group events.
- Conduct outreach to community organizations, schools, housing courts, food pantries and other locations to identify resources and opportunities for those YAs residing in the program.
- Assist other program staff in developing and maintaining community linkages necessary to facilitate referrals.
- Maintain an effective working relationship with external community partners and maintain steady communication and rapport with the program staff.
- Participate in staff meetings and trainings and come prepared for weekly supervision with Program Director.
- Actively assist and participate in all program activities and special events as needed, including attending monthly community meeting and keeping minutes of topics discussed as per DOHMH standards.
- Maintain accurate and up-to-date client files for activities performed inputting all case notes into Awards within 72 hours.
- Maintain accurate and up-to-date client files for activities performed/services rendered.
- Assist with the practice and implementation of affirming LGBTQ practices within the work place.
- Carry out other duties as assigned by Program Director.

### **Requirements:**

- High School diploma required. Associate or Bachelor's degree preferred but will consider extensive experience in lieu of education.
- Must be an individual who has experienced homelessness/housing crisis between ages of 18-25.
- CASAC credentials preferred.
- Experience working in homelessness, substance abuse, mental health and/or trauma settings preferred.
- An understanding of the LGBTQ community and issues specific to the young adult population.
- Candidates must be a self-starter with the skills and energy to work with high-need YA's.
- Must possess strong organizational, writing and computer skills.
- Must have strong engagement and interpersonal skills.

### **Compensation:**

Salary is commensurate with experience. Jericho Project offers a comprehensive benefits package.

### **How to Apply:**

Interested applicants must submit a resume and cover letter with salary requirements to:

Human Resources Department

Jericho Project

Job Code: **Young Adult Peer Mentor, Walton House**

245 W. 29<sup>th</sup> Street, Suite 902

New York, NY 10001

Fax 646.624.2301

careers@jerichoproject.org

### **No Phone Calls Please.**

*Jericho Project is an equal opportunity employer that does not discriminate in its hiring practices and, in order to build the strongest possible workforce, actively seeks a diverse applicant pool. [www.jerichoproject.org](http://www.jerichoproject.org)*