



Position: Care Manager – Family Scatter Site Apartments
Location: Bronx, NY
Reports to: Assistant Program Director
Hours: Full-time, 40 hours per week, some evenings /weekends required

About Jericho Project

Jericho Project is a nationally acclaimed nonprofit ending homelessness at its roots by enabling homeless individuals and families to attain quality housing, employment, and mental and physical health services. The 37-year-old nonprofit serves over 2,500 individuals, including 700 veterans, annually. Jericho has been a key partner in New York City's initiative to end veterans' homelessness, and is leading bold, innovative strategies to do the same for families and young adults.

Our programs touch four cornerstones of a person's life: housing, employment, and family stability. We create a culture of "moving on" through a foundation of housing and supportive services provided by expert program specialists and case managers.

We have over 550 units of supportive housing including 9 residences in the Bronx, Harlem, and Astoria, as well as scatter-site apartments throughout NYC.

About the Position

Jericho Project is seeking an enthusiastic Care Manager for the Family Supportive Apartments program. The Care Manager will provide direct care management services and apartment visits to formerly homeless families.

Responsibilities:

- Carry a caseload of 15 families, meeting with each family weekly.
- Coordinate clinical care management and psychosocial services to the entire family.
- Work with property management team to assist tenant to meet terms of their lease including timely payments of rent and avoidance of any nuisance behaviors.
- Collaborate with the Child Development Specialist and Workforce Opportunities on creating individualized service plans addressing the family's goals.
- Collaborate with Peer Mentors on development of life and independent living skills.
- Monitor families' progress and regress as associate with goals identified in service plan.
- Conduct regular community resource development in order to enhance and expand program linkages.
- Provide referrals, advocacy and linkages to public benefits including but not limited to healthcare, SNAP, SSI/SSDI, and public assistance.
- Assist families with budgeting and provide referrals for financial counseling as needed;
- Provide crisis intervention as needed.
- Utilize electronic case management system in order to maintain accurate and up-to-date client files.
- Comply with charting requirements and data collection as mandated by funding sources.
- Utilize trauma informed interventions and culturally responsive engagement techniques in order to provide holistic program services.
- Staff the emergency on-call cell phone on a rotating basis.

- Attend trainings as requested by program leadership.
- Carry out other duties as assigned by program leadership.

Requirements:

- A Bachelor's degree in a childhood related field, such as psychology, child development or social work or human services related field.
- At least two years of experience working with persons with severe mental illness.
- At least two years of experience working with children with development needs.
- An understanding of working with homeless population.
- Familiarity with Harm Reduction Model, Housing First Approach and Motivational Interviewing.
- Candidate must be a self-starter with the skills and energy to work within the community.
- Must be computer literate.
- Bilingual Spanish/English, preferred.

Compensation:

Salary is commensurate with experience. Jericho Project offers a comprehensive benefits package.

How to Apply:

Interested applicants must submit a resume and cover letter with salary requirements to:

Human Resources Department
Jericho Project
Job Code: **Care Manager – Family Scatter Site Apartments**
245 W. 29th Street, Suite 902
New York, NY 10001
Fax 646.624.2301
careers@jerichoproject.org

No Phone Calls Please.

Jericho Project is an equal opportunity employer that does not discriminate in its hiring practices and, in order to build the strongest possible workforce, actively seeks a diverse applicant pool. www.jerichoproject.org