



Position: Peer Mentor, Logan Fountain
Location: Brooklyn, NY
Reports to: Assistant Program Director
Hours: Full time, 40 hours/week, some nights and weekends

About Jericho Project

Jericho Project is a nationally acclaimed nonprofit ending homelessness at its roots by enabling homeless individuals and families to attain quality housing, employment, and mental and physical health services. The 42-year-old nonprofit serves over 2,500 individuals, including 700 veterans, annually. Jericho has been a key partner in New York City's initiative to end veterans' homelessness, and is leading bold, innovative strategies to do the same for families and young adults.

Our programs touch four cornerstones of a person's life: housing, employment, and family stability. We create a culture of "moving on" through a foundation of housing and supportive services provided by expert program specialists and case managers.

We have over 600 units of supportive housing including 8 residences in the Bronx and Harlem, as well as scatter-site apartments throughout NYC.

About the Position

Jericho Project is seeking an enthusiastic and driven Peer Mentor. This candidate will provide services to tenants with an awareness of, sensitivity to, and respect for diversity of culture, ethnicity, gender identity, physical and mental abilities, sexual orientation, race, and spirituality or religion. This position will be responsible for engaging and interacting with all tenants and providing extra support and guidance for outreach, housing stabilization, and service provision. This position will also assist with organizing recreational and social events.

The FLSA status of this position is **Non-Exempt**.

Responsibilities:

- Working with the clinical and workforce development staff to identify areas of need that the tenants may have and support and assist program participants in addressing the need.
- Accompany tenants to Housing Court, Section-8 briefing appointments, HRA office, Social Security Office, and assist in apartment inspections as required.
- Work with the tenants to gain education/career oriented skills and assist in meeting their service plan goals.
- Participate in groups and events held at the office to encourage and support tenants in their involvement in those activities.

- Collaborate with Program Director, Assistant Director, Case Managers and Career Counselor for the continued development, motivation, and mentorship of program participants.
- Implement and track the use of DOHMH guidelines for food purchases/offerings when planning group events.
- Conduct outreach to community organizations, schools, housing courts, food pantries and other locations to identify resources and opportunities for tenants residing in the program.
- Assist other program staff in developing and maintaining community linkages necessary to facilitate referrals.
- Maintain an effective working relationship with external community partners and maintain steady communication and rapport with the program staff.
- Participate in staff meetings and required trainings.
- Actively assist and participate in all program activities and special events as needed, including attending monthly community meeting.
- Document and maintain accurate Group notes for activities in Awards database.
- Assist with the practice and implementation of affirming LGBTQ practices within the work place.
- Carry out other duties as assigned by any leader.

Requirements:

- High School diploma required. Associate or Bachelor's degree preferred but will consider extensive experience in lieu of education.
- Must be an individual who has experienced homelessness/housing crisis
- CASAC credentials preferred.
- Experience working in homelessness, substance abuse, mental health and/or trauma settings preferred.
- An understanding of the LGBTQ community and issues specific to aforementioned populations.
- Candidates must be a self-starter with the skills and energy to work with high-need tenants.
- Must possess strong organizational, writing and computer skills.
- Must have strong engagement and interpersonal skills.
- Peer Mentor is regularly required to, type, use hands and fingers, reach with hands and arm. Peer Mentor is regularly required to walk, ascend and descend stairs, stoop, and kneel. The Peer Mentor is often required to spend up to six (6) hours sitting at a desk during a normal eight (8) hour shift. Occasionally the Peer Mentor is required to lift items less than 5 pounds. The Peer Mentor is regularly required to move throughout the facility/NYC while carrying out job duties.
- The successful applicant will have to complete a background check.

Compensation:

The salary range for this position is **\$43,000 to \$45,000 annualized**. Jericho Project offers comprehensive benefits package. Employees are eligible for a merit increase annually. Merit increases are based on the employee's performance during the prior year.

How to Apply:

Interested applicants must submit a resume and cover letter with salary requirements to:

Human Resources Department

Jericho Project

Job Code: **Peer Mentor, Logan Fountain**

245 W. 29th Street, Suite 902

New York, NY 10001

careers@jerichoproject.org

No Phone Calls Please.

Jericho Project is an equal opportunity employer that does not discriminate in its hiring practices and, in order to build the strongest possible workforce, actively seeks a diverse applicant pool.